

L.E. Phillips Senior Center Board of Directors

Board of Directors Meeting Minutes

Sept. 23, 2023

ABSENT: Zorn, Burch and Bunkelman

President Graaskamp called the meeting to order at 8 a.m.

August meeting minutes were approved with Bates moving and Mero seconding

Treasurer Kinderman gave the financial report, saying income from the September Resource Fair “gave us a nice boost,” and noted increased educational program income as well.

Trip income also has increased, she said.

These numbers, taken together, Treasurer Kinderman said, “proves the demand and excitement from our members at the center.”

The center’s investments also are trending in the right direction, she said, adding, “We are slowly building our way back up.”

Donations to the Friends of the Senior Center have increased as well, Treasurer Kinderman said, giving “kudos” to Executive Director Jackie Minor and her staff: “There’s been real good progress there...Those are important donations.”

Executive Director Minor reported that the Water Street Mile met its financial goals. The race will be held again in 2024, its 25th anniversary run, she said, and then the future of the event will be evaluated.

The Resource Fair was a success, she said, with some 50 vendors attending. Volunteer Clarice Olson did a lot of organizing and recruiting businesses, Executive Director Minor said. Volunteers gave more than 50 tours of the facility, many to people who haven’t been in the facility before.

“The vendors were happy,” she said. “Ninety-nine percent said they would be back again.”

Other events were held that week, and all had high traffic, she added.

Board member Pocerlich, who also had a table at the Resource Fair, said the event “was a huge success” and will help with memberships.

Executive Director Minor reported on the impending installation of security cameras at the center. They are on order and will be installed on both floors of the center, she said, adding that wires will be run to cover the outside of the building. Cameras for the outside will be installed when resources become available.

A grant is allowing the center to purchase additional equipment for the fitness room and exercise classes, Executive Director Minor said.

A concern is that the WPS insurance company has dropped offering gym memberships to their enrollees, which could negatively affect the center’s wellness income.

The room for Rock Steady Boxing in the lower level is complete, “and it is amazing,” she said.

A new boiler for the center will be installed soon.

Executive Director Minor said the parking lot addition took longer than expected because of some unforeseen grading issues.

President Graaskamp said the board is starting a strategic planning process and the board will review some options at a future meeting.

Personnel Committee Chair Bessa said the committee is examining the ongoing needs for staffing at the center as the 2024 budget process ramps up.

“We have been expanding,” Chair Bessa said. “How does the staffing correlate with that?”

The meeting adjourned at 9:50 a.m., with Merro moving and Wirth seconding.

The next meeting will be held at 8 a.m. on Oct. 24, 2023.