

L.E. Phillips Senior Center
Board of Directors Meeting Minutes
February 25, 2025 @ 8 am

Present: Colleen Bates, Bill Beaton, Jerilyn Kinderman, Bryan Bessa, Mary Mero, Larry Zorn, Janet Lesniewski, Sandy Pocerlich, Denise Wirth, Aric Burch, Jackie Minor

Absent: Doug Mell, Jim Bunkelman, Pieter Graaskamp

1. Bessa called the meeting to order @ 8:05 am.
2. Approval of January 28, 2025 Minutes- Bates moved to approve minutes and Mero seconded. Unanimously approved.
3. Treasurer's Report- Kinderman presented the financial report. The Center received the IRS funds originally withheld from Steiner donation. In looking at the budget, stable income continues to come in with membership dues and wellness program income keeping us on track to meet our budget.
4. Director's Report- Minor
 - a. Kudos to our Treasurer for all her hard work.
 - b. Annual Meeting- May 27, 2025 @ 10 am. Request Board Member's presence.
 - c. Insurance Update- January was a lot of work for staff to make the necessary steps to change to One Pass from Silver Sneakers.
 - d. Steiner Gift Feedback- Mostly positive feedback was given. There were also suggestions for improvements with some negative feedback. There seems to be an increased interest by the public for joining the center because of the press release. Continuing to educate members is needed to help members understand the process of how we're using the funds. Suggestions of ways to communicate this are doing an email Q & A, description in the annual giving campaign and an update at the annual meeting. Surveying the membership periodically will also help members give feedback into the process. It's also important to communicate the importance of having a reserve and being strategic with the funds.
 - e. A member graciously has offered to buy a new pool table for the Center replacing an older one.
 - f. The Center had a fire inspection of the which the stove hood in the kitchen was determined to be unsafe. It is now temporarily disabled until the plan for kitchen is determined. The kitchen can be used for cooking some things, like baking cookies.
5. President's Report- Bessa

- a. Committee Structure Update & Brief Committee Meetings- board members broke into their assigned committees to determine next steps. See 2025 Board Committees for listing of members.
6. Committee Reports:
- a. Executive- Bessa. Changes include bringing Nominating and Personnel under this committee with Spokespersons designated for each. Next meeting in process of being set.
 - b. Building – Beaton reported out. Dave Bohlinger, a member was added to the committee as he has lots of experience in this area. Also adding Dan Garnet as staff liaison to the committee. Tuesdays & Thursdays are best for Dan to meet. Next meeting to be determined.
 - c. Programs & Community Outreach-Mero continues as chair. Kristin Hartzel is Staff Liaison. Member survey to be developed targeting January 2026 to be sent to members. Meetings to be the 3rd Thursday of the month @ 9 am.
 - d. Finance- Kinderman continues as chair. Discussion of keeping funds separate. Developing a strategy to use with Steiner funds. Keeping safety as a priority. Partnering with fundraising versus tapping into our funds. Laying out investment strategy. Using earnings to fund projects. New parking lot is on the docket when weather is nice. Next meeting in March.
 - e. Fundraising & Planned Giving- Pocernich is chair. This is a subcommittee to Finance. They will be looking at sponsorships & utilizing relationships in the community. Meeting March 11 @ 7:30 am.
 - f. IT is added to the Building Committee. We are required to have an IT review for the Audit. Members Phil Close, Tom Harmon and Dale Staebell will be on this committee.
7. Old Business-none brought forward.
8. New Business- no new business
9. Adjournment at 9:45 am, Mero moving and Pocernich seconding.

Next meeting will be held on March 25, 2025 @ 8 am.

Respectfully Submitted,
Denise Wirth, Secretary