
LE Phillips Senior Center
Board Meeting Minutes

Date: February 17, 2026
Time: 8:00–8:35 AM
Location: Nicolet Bank

Present: Bryan Bessa, Doug Mell, Jerilyn Kinderman, Denise Wirth, Aric Burch, Mary Mero, Jim Bunkelman, Larry Zorn, Jackie Minor, Janet Lesniewski, Colleen Bates, Beryle Middleton, David Backstrom, Linda Mogensen

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1. Call to Order

Chair Bryan Bessa called the meeting to order at 8:05 AM.

2. Approval of Minutes

The previous meeting minutes were approved unanimously on a motion by Colleen Bates and a second by Mary Mero.

3. Treasurer's Report – Jerilyn Kinderman

January financials were reviewed.

- Wellness funds increased compared to last year.
- Building and Director insurance costs increased.
- Gas and utility expenses rose due to cold weather.
- Snow removal and plowing costs were elevated due to recent snowfall.

4. Director's Report – Jackie Minor

1. The remodel is 99% complete and has received positive feedback. Remaining work includes modifications to the greeter desk to accommodate two volunteers. The logo is being donated. The Thompson Room floor was replaced due to its condition. Royal Construction continues to perform well.
2. Resource Fair: Jackie will submit a request to the L.E. Phillips Foundation for matching sponsorship funds. Good progress on securing sponsorships has been made.
3. The Soup Extravaganza and Valentine's Party were successful.
4. Jackie met with representatives from the YMCA regarding a potential replacement for the Parkinson's boxing program. The YMCA has offered exercise equipment after three years of use, provided it remains in good condition.

5. Committee Reports

a. Executive Committee (Bessa): No report.

b. Building Committee (Bunkelman):

- The Great Room will be repainted.
- The roof project is on hold pending improved weather conditions.
- A rooftop valve failed during extreme cold and is temporarily repaired; replacement is planned for this summer.
- The fire alarm system installation is nearly complete.
- One boiler requires replacement.

c. Programs & Community Outreach Committee (Mero): No report.

d. Finance Committee (Kinderman): See Treasurer's Report above.

e. Fundraising & Planned Giving Committee: The committee needs a new chair. No additional updates.

f. IT Committee (Minor):

- All new computers have been installed.
- Wireless access points will be installed on February 25.
- Four new display screens have improved communication with members.

6. Old Business

None.

7. New Business

None.

8. Adjournment

The meeting adjourned at 8:35 AM on a motion by Mary Mero and a second by Larry Zorn. The motion passed unanimously.

Next Meeting:
March 24 at 8:00 AM at LEPSC.

Respectfully submitted,
Denise Wirth, Secretary